***STUDENT CERTIFICATION***

1 Each student, once enrolled in a program leading to Sail Canada certification, should

have a copy of the student standard in which they are enrolled to confirm

prerequisites and to use as a study guide for the Standard requirements.

2 The Logbook, with seal affixed and the signature(s) of the evaluating instructor(s) is

the only recognized Sail Canada official certification. Use of the Logbook and seal is

mandatory. A certificate with a seal is not acceptable evidence of certification in the

program.

3 Student certifications do not expire or require renewal,

***THEORY EXAMINATIONS***

1 No student-written examinations are "take home". The writing of examinations must be supervised.

2 Schools and Instructors must keep close security on examinations and answer keys.

No completed and marked examination may be given to a student to keep, nor may

Instructors mark or be in possession of examinations above the Standard to which

they are empowered to certify. Completed examinations must be filed securely with

a school or marking/reviewing Instructor or destroyed.

3 Examinations used must be copies of the current examinations available from Sail

Canada. No other written examinations may be administered.

4 The Instructor must review every written examination with the Student. This review

should highlight incorrect answers and brief the student on the expected answers.

This ensures that the examination is a learning experience for the student.

5 It is recommended that an examination in which a student is unsuccessful be

rewritten no sooner than 14 days from the date of the review by the Instructor. In

extenuating circumstances where this "wait period" is not achievable, an alternate

examination may be given when the Sail Canada has one available.

***PRACTICAL EVALUATIONS***

1 A practical evaluation of the Afloat Skills, in addition to a written examination

covering Ashore Knowledge, must be successfully completed.

2 A practical evaluation form, available from the Sail Canada website, a copy of the

logbook performance objectives, or the CANSail Online module checklists should be

used as a method of ensuring that all required skills are demonstrated by a student.

3 A written evaluation of candidate practical skills (or a copy of the CANSail Online

Checklist or the logbook completed with comments) must be provided to the student

at the end of the training session and the results of the practical training and

evaluation discussed.